|  |  |
| --- | --- |
| **North Bank Venue Hire Booking Form**  | **Our Ref: NB000** |
| **Company Name:** | Click here to enter text. |
| **Contact Name:** | Click here to enter text. |
| **Postal Address:** | Click here to enter text. |
| **Email Address:****Contact Number:** | Click here to enter text.Click here to enter text. |
| **If you are not the contact person on the day, please add their information below:****Contact Name:** Click here to enter text.**Contact Number:** Click here to enter text. | Do you hold a Public Liability Insurance Certificate *(click on relevant tick box)*:[ ]  **Yes /** [ ]  **No** *please submit a copy of your certificate with the booking form*Click here to enter text. |
| **Booking Type:** (*one off, weekly etc.)***Start Date:** **End Date:** **Event Start Time:** **Event End Time:** **No. of Attendees:**  | Click here to enter text. Click here to enter text.Click here to enter text.Click here to enter text.Click here to enter text.Click here to enter text. | **Room(s) required:**Click here to enter text.**Purpose of Room Hire:**Click here to enter text. |
| **How did you hear about us:** Click here to enter text. | **Additional Requirements (i.e. kitchen/projector etc)**Click here to enter text. |
| By signing this Proposal, I/We approve Bellamy Central’s Booking Form, agree to their management of this event, abide by the Terms and Conditions, and agree to be added to our mailing list for event updates |
| Payment Details An invoice will be sent out upon receipt of this booking form. Payment is then due within 3 days**Please complete and return form via email to info@bellamycentral.co.uk** | **Signature:****Print Name:** Click here to enter text.**Date**: Click here to enter text. |