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| **North Bank Venue Hire Booking Form** | | | **Our Ref: NB000** |
| **Company Name:** | | Click here to enter text. | |
| **Contact Name:** | | Click here to enter text. | |
| **Postal Address:** | | Click here to enter text. | |
| **Email Address:**  **Contact Number:** | | Click here to enter text.  Click here to enter text. | |
| **If you are not the contact person on the day, please add their information below:**  **Contact Name:** Click here to enter text.  **Contact Number:** Click here to enter text. | | Do you hold a Public Liability Insurance Certificate *(click on relevant tick box)*:  **Yes /  No** *please submit a copy of your certificate with the booking form*  Click here to enter text. | |
| **Booking Type:**  (*one off, weekly etc.)*  **Start Date:**  **End Date:**  **Event Start Time:**  **Event End Time:**  **No. of Attendees:** | Click here to enter text.  Click here to enter text.  Click here to enter text.  Click here to enter text.  Click here to enter text.  Click here to enter text. | **Room(s) required:**  Click here to enter text.  **Purpose of Room Hire:**  Click here to enter text. | |
| **How did you hear about us:**  Click here to enter text. | | **Additional Requirements (i.e. kitchen/projector etc)**  Click here to enter text. | |
| By signing this Proposal, I/We approve Bellamy Central’s Booking Form, agree to their management of this event, abide by the Terms and Conditions, and agree to be added to our mailing list for event updates | | | |
| Payment Details  An invoice will be sent out upon receipt of this booking form. Payment is then due within 3 days  **Please complete and return form via email to info@bellamycentral.co.uk** | | **Signature:**  **Print Name:** Click here to enter text.  **Date**: Click here to enter text. | |